

**CLUSTER 22 PASTORAL COUNCIL MEETING MINUTES**  
**Monday, June 15, 2015 at St. Maximilian Kolbe Church**

Present: David Steinbrick, Kathy Williamson, Msgr. Henchal, Msgr. Stefanko, Dave Greeley, John Moreshead, Ron McClay, Chris L'abbe, Kathy Sparda, Bob Danielson, Tom Sheehan, Kelly Dell'Aquila

Meeting opened at 6:05pm with a prayer by Msgr. Henchal, followed by a great potluck dinner!

The minutes from the June 27<sup>th</sup> 2015 meeting were approved via email and have been posted on the web site.

I. The School Report was presented by Chris L'Abbe, principal.

Updates given:

- Enrollment for coming year looks promising – looks good to hit target of 124 students, though still unknown
- Regional speech contest at St. Dom's – two Holy Cross Students in the competition
  - 5<sup>th</sup> and 6<sup>th</sup> graders took 1<sup>st</sup> and 2<sup>nd</sup>
  - 5<sup>th</sup> grader went on to be 1<sup>st</sup> in the state
- Robotics club: John has volunteered to assist with the club, and Chris will also assist if another parent is not available. John and Chris to discuss approach in separate discussion.
- School updates: Facilities
  - New Roof being installed week of 6/22
  - Office being tiled
  - Wall being fixed
  - Wood chips for playground were delivered in early June – donation by parent
- School updates: Teacher/Student
  - Ann Babkirk retired after 19 years – will be missed, emotional last day of school
  - New teacher has been hired – just graduated
  - School starts Sept 2<sup>nd</sup> with teachers reporting Aug 31<sup>st</sup>
  - Successful graduation dance 5 – 8 graders, and graduation ceremony went great.
  - 84% of the Middle Schoolers achieved Honor Roll, with 54% in High Honors
  - June 4<sup>th</sup> – teambuilding for the 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> graders went very well – kids loved it

II. Financial Update provided by Tom Sheehan

- St John/Holy Cross & St Max budgets are in the black; St Bart's is slightly behind given recent capital projects in lighting and rectory.
- Budgets will be finalized in the last weekend in June
- Potential capital projects next year:

- St Bart's and St Max's – new boiler
- St John/Holy Cross – sound system updates/changes

### III. Liturgical Minutes

- Kathy W relayed that Usher training had occurred at St Bart's (2) and St John/Holy Cross (3)
- Additional training should take place for Collections, as there are certain processes required for distributing and securing the offertory.
- There is a change to the Communion, Confirmation, and Confession preparatory calendar, extending to 2 yrs per Diocesan rules
- St John/Holy Cross will be hosting a Strawberry Festival on June 27th after the 4:00pm Mass – cookout and strawberry deserts to follow.
- Community garden update: great turnout at Social Justice meeting to discuss approach to Community Garden – Representatives from Cape and Scarborough gardens were on hand to discuss.
  - 5 people will tour the Cape gardens and then meet with Kathy to discuss plans
- Toddler board books are requested with Christian themes for parents who bring their children to church and would like something for their attention.
- Children's' Faith Formation opening at St Max's which is hoped to be filled in early July

### IV. Cluster Council review and input – Tools for Rebuilding

- Discussion on meeting frequency transitioned to "what does the Council do?" which ultimately determines how often meetings are required.
- Msgr Henchal described the Council as similar to a Board of Director's which provides advice and direction to assist the Cluster on fulfilling its' mission.
- After roundtable discussion, everyone agreed the Council aligned with this description, and Council was not considered a group to undertake activities – except as individuals participating in other activities.
- Group expressed that they would still like to understand the "issues".
  - Question was raised on how do we get communication from the 'pews' – does the council need to be more available, is more awareness of the membership needed for engagement?
- Msgr Henchal also described the upcoming programs directed from the Diocese utilizing the Catholic Leadership Institute.
  - Staff program: help staff in the Cluster work effectively with Pastor, as there are significant organizational differences between a typical Parish and a Cluster Parish
  - Disciple Making: designed for key people in the parish to participate, undergo training to make parish more effective.
    - There will be 2 – 3 clusters at a time, and our cluster will be combined with Biddeford/Saco in April 2016.
    - There will be 6(?) meetings for the program, 3 in spring, 3 in fall
    - Parish cluster participation will be determined later in the fall – some members of the council will be asked to participate

- Council membership discussion – there are 2 members of the council stepping down, and Msgr Henchal asked the remaining members in that parish to identify some names for consideration.
  - St Bart's – Kelly is stepping down and a replacement is needed
  - St Max's – Emma has stepped down and a replacement is needed.

**Next Meeting for Cluster Council will be Monday, August 17<sup>th</sup> 2015 at 6:30pm at St. Maximilian Kolbe.**

The meeting adjourned at 8:00pm.

Respectfully submitted:

David Steinbrick, Council Chair